FY2025 CoC Competition Packet

This packet includes the required forms and key information for organizations applying for FY2025 funding through the St. Clair CountyCoC. Applicants must review HUD's FY2025 NOFO and the CoC scoring criteria included in this packet, as both documents detail the requirements and expectations for this competition.

All agencies are responsible for understanding and following the standards outlined in this announcement. Included in this packet are the following:

- **Threshold Questions for Renewal & New Projects**

- **Renewal Project Application Guidance**

- **Renewal Project Fillable Template**

- **Renewal Project Checklist**

- **Transitional Housing Application Guide**

- **Transitional Housing Fillable Template**

- **Transitional Housing Checklist**

- **Street Outreach Application Guidance**

- **Street Outreach Application Template**

- **Street Outreach Checklist**

Threshold Questions for Renewal & New Projects

Renewal projects are considered as having met most of the threshold requirements through previously approved grant applications, except for programs that have operated as indicated in section V.A.4.b.5 of the NOFO, which HUD reserves the right to evaluate eligibility based upon.

	Yes/No
Is the applicant seeking funding for an eligible project category?	
Does the project meet the threshold requirements in sections V.A.3.4.a.1-V.A.3.4.a.6 & V.A.4.b.1-V.A.4.b.4 of the 2025 HUD CoC NOFO?	

New Project Threshold (0-10 points)
For HUD to consider new projects as meeting project quality threshold, each new project must meet the following criteria as applicable. If awarded, **a recipient must meet all** the criteria listed in the criteria column for its component.

Transitional Housing: New Transitional Housing projects must receive at least 7 out of 10 points available for this project type. New TH projects that do not receive at least 7 points will be rejected.

	Criteria	**Points Available (10)**	**Score**
A	Demonstrate that the project will provide and/or partner with other organizations to provide eligible supportive services that are necessary to assist program participants to obtain and maintain housing.	2	
B	The applicant has prior experience operating transitional housing or other projects that have successfully helped homeless individuals and families exit homelessness within 24 months.	1	
C	The applicant has previously operated or currently operates transitional housing or another homelessness project, or has a plan in place to ensure, that at least 50 percent of participants exit to permanent housing within 24 months and at least 50 percent of participants exit with employment income as reflected in HMIS or another data system used by the applicant.	1	

D	The project will be supplemented with resources from other public or private sources, that may include mainstream health, social, and employment programs such as Medicare, Medicaid, SSI, and SNAP.	1	
E	Demonstrate that the proposed project will require program participants to take part in supportive services (e.g. case management, employment training, substance use treatment, etc) in line with 24 CFR 578.75(h) by attaching a supportive service agreement (contract, occupancy agreement, lease, or equivalent).	2	
F	Demonstrate that the proposed project will provide 40 hours per week of customized services for each participant (e.g. case management, employment training, substance use treatment, etc.). The 40 hours per week may be reduced proportionately for participants who are employed. The 40 hours per week does not apply to participants over age 62 or who have a physical disability/impairment or a developmental disability (24 CFR 582.5) not including substance use disorder.	2	
G	Demonstrate the average cost per household served for the project is reasonable, consistent with 2 CFR 200.404.	1	

		Points Available (5)	Score
Supportive Services Only (SSO) Standalone: New SSO – Standalone project applications must receive at least 4 out of the 5 points available for this project type. New SSO standalone projects that do not receive at least 4 points will be rejected.			
	Criteria		
A	The Supportive Services project is necessary to assist people in exiting homelessness and increasing self-sufficiency and the Recipient will conduct an annual assessment of the service needs of the program participants.	1	
B	The proposed project has a strategy for providing supportive services to eligible program participants including those with histories of unsheltered homelessness and those who do not traditionally engage with supportive services.	2	

C	The project will be supplemented with resources from other public or private sources, that may include mainstream health, social, and employment programs such as Medicare, Medicaid, SSI, and SNAP.	1	
D	The services provided are cost-effective consistent with 2 CFR 200.404.	1	

Supportive Services Only (SSO) Street Outreach: New SSO project applications that focus on street outreach and indicate so in their project application must receive at least 5 out of the 6 points available for this project type. Projects that do not receive at least 5 points will be rejected.

	Criteria	Points Available (6)	Score
A	The project will be supplemented with resources from other public or private sources, that may include mainstream health, social, and employment programs such as Medicare, Medicaid, SSI, and SNAP.	1	
B	The proposed project has a strategy for providing supportive services to eligible program participants including those with histories of unsheltered homelessness and those who do not traditionally engage with supportive services.	2	
C	Demonstrate that the applicant has a history of partnering with first responders and law enforcement to engage people living in places not meant for human habitation to access emergency shelter, treatment programs, reunification with family, transitional housing or independent living. The applicant must cooperate, assist, and not interfere or impede with law enforcement to enforce local laws such as public camping and public drug use laws.	1	

D	The applicant has experience providing outreach services consistent with the activity description at 24 CFR 578.53(e)(13) and has demonstrated effectiveness at helping people successfully exit from places not meant for human habitation to emergency shelter, treatment programs, transitional housing or permanent housing programs.	**1**	
E	The services provided are cost-effective consistent with 2 CFR 200.404.	**1**	

Supportive Services Only-Coordinated Entry (SSO-CE): New SSO-CE project applications (also known as centralized or coordinated assessment) must receive at least 3 out of the 4 points available for this project type. New SSO-CE projects that do not receive at least 3 points will be rejected.

	Criteria	Points Available (4)	Score
A	The Coordinated Entry system is easily available and reachable for all persons within the CoC's geographic area who are seeking homelessness assistance. The system must also be accessible for persons with disabilities within the CoC's geographic area.	1	
B	There is a strategy for advertising that is designed specifically to reach households experiencing homelessness with the highest needs.	1	
C	There is a standardized assessment process.	1	
D	The project will ensure program participants are directed to appropriate housing and services that fit their needs.	1	

Permanent Housing: Permanent Supportive Housing (PH-PSH): New Permanent Housing projects must receive at least 4 out of the 6 points available for this project type. New Permanent Housing projects that do not receive at least 4 points will be rejected.

	Criteria	Points Available (6)	Score
A	The type of housing proposed, including the number and configuration of units, will fit the needs of the program participants.	1	

B	The type of supportive services and assistance that will be offered to program participants will ensure that the participant is able to successfully obtain and retain permanent housing and in a manner that fits their needs (e.g. transportation, safety planning, enhanced case management). If the applicant is proposing to expand an existing PH project, it must demonstrate how they are expanding supportive services to program participants, including where appropriate, on-site supportive services.	**1**	
C	The project will be designed to serve elderly individuals and/or individuals with a physical disability/impairment or a developmental disability (24 CFR 582.5) not including substance use disorder. The units will prioritize these populations.	**1**	
D	Demonstrate that the proposed project will require program participants to take part in supportive services (e.g. case management, life skills, substance use treatment) in line with 24 CFR 578.75(h) by attaching a supportive service agreement (contract, occupancy agreement, lease, or equivalent).	**1**	
E	The average cost per household served is reasonable, consistent with 2 CFR 200.404, meaning that the costs for housing and services provided by the project are consistent with the population the project plans to serve.	**1**	
F	The project will be supplemented with resources from other public or private sources, that may include mainstream health, social, and employment programs such as Medicare, Medicaid, SSI, and SNAP.	**1**	

		Points Available (8)	Score
Permanent Housing: Rapid Rehousing (PH-RRH): New Permanent Housing projects must receive at least 6 out of the 8 points available for this project type. New Permanent Housing projects that do not receive at least 4 points will be rejected.			
	Criteria		
A	The provision of tenant-based rental assistance will help individuals and families achieve self-sufficiency within 3 months or up to 24 months.	**1**	

B	The type of supportive services and assistance that will be offered to program participants (e.g., case management, substance use treatment, mental health treatment, and employment assistance) will ensure that the participant is able to successfully obtain self-sufficiency and exit homelessness.	**2**	
C	The applicant has previously operated homelessness projects where outcomes for employment income were improved compared to the average project in the CoC.	**2**	
D	Demonstrate that the proposed project will require program participants to take part in supportive services (e.g. case management, employment training, substance use treatment) in line with 24 CFR 578.75(h) by attaching a supportive service agreement (contract, occupancy agreement, lease, or equivalent).	**1**	
E	The average cost per household served is reasonable, consistent with 2 CFR 200.404, meaning that the costs for housing and services provided by the project are consistent with the population the project plans to serve.	**1**	
F	The project will be supplemented with resources from other public or private sources, that may include mainstream health, social, and employment programs such as Medicare, Medicaid, SSI, and SNAP.	**1**	

Project Administration (0-6 points)		
New Project Timelines. Will the proposed project be able to quickly start serving clients, and/or is there a clear implementation plan in place?	**Points Available** **0-6 points (**Transitional Housing applications are exempt from this scoring element). This score, in addition to the threshold score above, should equal no greater than 10 points.	**Score (***Maximum of 10 points when combined with the New Project Threshold total***)**

FY2025 RENEWAL PROJECT APPLICATION — NARRATIVE GUIDANCE

St. Clair County Continuum of Care (IL 508)

This guide explains what applicants should include in each narrative section of the **FY2025 Renewal Project Application**. Each prompt aligns directly with the FY2025 NOFO and the local CoC scoring tools.

Applicants should respond **clearly, concisely, and thoroughly**, using project-specific details rather than general statements.

1. Behavioral Health & SUD Service Integration (Max 10 points)

Describe:
- Partnerships with mental health and SUD providers
- Availability of on-site, mobile, or off-site services
- Coordination practices and warm handoffs
- Use of MOUs or written partnership agreements

2. Participant Engagement (Voluntary Services) (Max 10 points)
Describe:
- How services are offered and encouraged
- Approaches used to support consistent engagement
- Non-coercive strategies for encouraging stability
- How participants shape case planning and goals

3. Healthcare & Mainstream Benefits Access (Max 10 points)
Describe:
- Connections to Medicaid/Medicare enrollment
- FQHCs, clinics, or hospital partnerships
- Methods for linking to mainstream benefits (SNAP, TANF, VA, SSI/SSDI)
- Access to employment or income-improving resources

4. Coordination With Law Enforcement / Crisis Response (Max 6 points)
Describe:
- Coordination with police, sheriff, EMS, crisis response teams
- Safety protocols for staff and participants
- Communication channels and escalation procedures

APR, HMIS and SAGE data will be used for the following: (Max 48 points)
- Employment Income Growth
- Exits to Non Subsidized Permanent Housing
- Minimizing Returns to Homelessness
- Serving Older Adults & People With Disabilities
- Fiscal Management and Drawdowns
- Coordinated Entry Compliance

Renewal Project Application Template

1. Treatment & Behavioral Health Integration (Section V., pg. 77-80)

Describe: Availability and quality of behavioral health, Substance Abuse Disorder, and recovery services integrated into the project.

2. Required Service Participation (Section V. pg. 80)

Describe: Clarity and enforcement of required services and engagement expectations for participants.

3. Healthcare & Mainstream Linkages (Section V., pg. 84-85)

Describe: strength of partnerships and referral pathways to healthcare, Medicaid, Workforce and Mainstream Benefits.

4. Law Enforcement Coordination (Section V., pg. 86-87)

Describe: Formalized protocols and working relationships with law enforcement and first responders.

The project's most recent completed APR, HMIS and SAGE data will be used for the following:
- Employment Income Growth
- Non Employment Income Growth
- Exits to Non Subsidized Permanent Housing
- Returns to Homelessness
- Serving Older Adults & People With Disabilities
- Fiscal Management and Drawdowns
- Coordinated Entry Compliance

📌 SECTION 1 — Treatment & Recovery Integration (Max 10 Points)

The narrative must include:

Partnerships & Integration

- ☐ Description of behavioral health partnerships (mental health, Substance Use Disorder)
- ☐ Identification of whether partnerships are:
    - ○ MOUs with off-site providers (5 points level)
    - ○ On-site or partnered treatment services (10 points level)

Service Access

- ☐ Clear explanation of how participants access:
    - ○ Mental health care
    - ○ Substance Use Disorder treatment
    - ○ Crisis stabilization
    - ○ Peer or recovery supports
- ☐ Description of warm-handoff procedures
- ☐ Coordination methods (shared planning, follow-up, case conferencing)

Documentation

- ☐ MOUs or Letters of Commitment attached (recommended to score 10)

📌 SECTION 2 — Required Service Participation (Max 10 Points)

The narrative must match one of the scoring levels below.

You MUST clarify:

- ☐ Are services completely voluntary? (0 points)
- ☐ Are expectations unclear or not documented? (3 points)
- ☐ Are services expected or recommended but not mandatory? (5 points)
- ☐ Do written occupancy agreements explicitly require service participation? (10 points)

Required Narrative Elements

- ☐ Explanation of how requirements/expectations are communicated
- ☐ Whether expectations are in writing (leases, participation agreements, program rules)
- ☐ Enforcement process (how compliance is monitored or addressed)
- ☐ How required services align with project goals and population needs

NOTE:

For FY25, CoCs may score *higher* for required service participation in certain models (e.g., TH). Ensure your narrative aligns with your project design.

📌 SECTION 3 — Healthcare & Mainstream Linkages (Max 10 Points)

Narrative must demonstrate strength, documentation, and impact.

Scoring Levels — You must present one of these:

- ☐ General collaboration with healthcare/housing partners; no firm documentation (2 points)
- ☐ Partnership supported by MOUs but lacking detail or specificity (5 points)
- ☐ At least one Letter of Commitment plus additional documented partnerships offering significant support (10 points)

Required Narrative Elements

- ☐ Description of referral pathways to healthcare, Medicaid, and mainstream benefits

- ☐ Description of access to:
    - o Primary care
    - o Behavioral health
    - o SUD treatment
    - o Medicaid enrollment support
    - o SNAP/TANF/WIC/VA
    - o Workforce/employment programs
- ☐ Explanation of how these partners enhance participant stability
- ☐ Any co-location of services (if applicable)

Documentation
- ☐ MOUs uploaded
- ☐ Letters of Commitment uploaded
- ☐ Any written workflows or referral procedures (optional but helpful)

📌 SECTION 4 — Law Enforcement Coordination (Max 6 Points)

The narrative must match one of the scoring levels below.

Scoring Levels — Must clarify which applies:
- ☐ Little to no coordination; no documented protocols (2 points)
- ☐ Some established working relationships with law enforcement/first responders; may be documented or informal (4 points)
- ☐ Formal protocols or agreements showing active collaboration (6 points)

Required Narrative Elements
- ☐ How the project communicates with law enforcement, sheriff, EMS, crisis teams
- ☐ Routine or structured engagement practices (if any)
- ☐ Encampment or safety-related coordination
- ☐ Examples of co-response or cross-training (if applicable)
- ☐ Copies of protocols or agreements (recommended for 6 points)

📌 FINAL CHECK BEFORE SUBMISSION
- ☐ All four narrative sections completed per scoring criteria
- ☐ Documentation uploaded (MOUs, LOCs, agreements)
- ☐ Budget & narrative are consistent with described services
- ☐ Monitoring or audit findings explained (if applicable)
- ☐ All content reviewed for internal accuracy
- ☐ Submission aligns with FY25 NOFO requirements
- ☐ Submitted before deadline

FY2025 NEW PROJECT APPLICATION — NARRATIVE GUIDANCE

St. Clair County Continuum of Care (IL 508)

This guidance document explains what applicants should include in each narrative section of the **FY2025 New Project Application**. Each prompt aligns directly with the FY2025 NOFO and the local CoC scoring tools.

Applicants should respond **clearly, concisely, and thoroughly**, using project-specific details rather than general statements.

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1. CoC Participation (Max 2 points)

In your narrative, describe:

- Your organization's current or past involvement in the CoC, its committees, working groups, case conferencing, or community task forces you participate in
- Your role in PIT Count activities
- How your organization collaborates with other housing or service providers
- If new to the CoC: how you plan to participate going forward

2. Applicant Experience (Max 8 points)

Describe your organization's capacity to operate the proposed project:

- Mission and history of serving people experiencing homelessness
- Relevant program experience (RRH, PSH, CE, SSO, DV services, youth services, etc.)
- Staff roles, qualifications, and supervision structure
- Experience managing federal or state funding
- Prior outcomes demonstrating effectiveness

3. Behavioral Health / Substance Use Disorder (SUD) Partnerships (Max 15 points)

Explain how the project will ensure participants can access behavioral health services:

- Existing partnerships with mental health/substance use disorder providers
- MOUs or formal referral agreements
- Availability of counseling, crisis intervention, warm handoffs, peer support
- Frequency or typical timeline of service engagement

4. Required Service Participation (If Applicable) (Max 15 points)

For projects with any service participation expectations:
- State whether participation is voluntary or required

- How expectations are explained to clients
- How services are offered using trauma-informed and participant-centered approaches

5. Healthcare and Mainstream Benefits Linkages (Max 10 points)

Describe how the project supports access to:

- Primary care, FQHCs, dental, behavioral health and specialty providers
- Medicaid/Managed Care Organizations
- SOAR assistance for SSI/SSDI
- SNAP, TANF, WIC, VA benefits
- Employment and workforce development (WIOA, job training, apprenticeships)

6. Law Enforcement Coordination (Max 6 points)

Explain any coordination that exists or will be developed:

- Partnerships with police, sheriff, or EMS
- Safety or crisis response procedures
- Referral pathways for individuals encountered by law enforcement

7. Income & Employment Growth Strategy (Max 16 points)

Describe how participants will increase earned and non-earned income:
- Job readiness, skills training, employment placement supports
- Partnerships with local employers, WIOA agencies, apprenticeships
- Assistance with SSI/SSDI and other benefits
- Barriers you will help participants overcome

8. Exit Strategy Supporting Self Sufficiency (Max 8 points)

Describe for PSH and RRH (and TH where applicable):
- Your approach to housing navigation and landlord engagement
- Supports for obtaining documents, IDs, and rental readiness
- How the project minimizes barriers to leasing
- Expected timeline to placement
- Strategies to help households maintain housing after exit

12. Budget and Cost Reasonableness (Max 8 points)

Explain:
- Why budget costs are typical, necessary and reasonable
- What is the projected cost per positive outcome
- How staffing levels align with the program model and market rates in the region
- How your agency makes prudent and responsible financial decisions
- How you will ensure accurate and timely drawdowns

Transitional Housing Application Template

☐ **This project can be operated on a cost reimbursement basis**

Section 1 — CoC Participation

Describe participation in CoC committees, PIT, and CoC engagement.

Section 2 — Applicant Experience

Describe TH experience, time-limited housing, and capacity to administer funds.

Section 3 — Treatment & Behavioral Health Integration

Describe behavioral health and Substance Use Disorder partnerships, onsite or partnered.

Section 4 — Required Service Participation (40-hour plan)

Describe how the 40-hour work/supportive services requirement is communicated and documented.

Section 5 — Healthcare & Mainstream Linkages

Describe Medicaid, healthcare, workforce, and mainstream benefits partnerships.

Section 6 — Law Enforcement Coordination

Describe protocols, crisis responses, and documented partnerships.

Section 7 — Employment & Income Growth

Describe employment services, workforce partners, and income strategies.

Section 8 — Housing Stability & Exit Strategy

Describe approach to preparing residents for self-sufficiency/unsubsidized permanent housing within 24 months.

Section 9 — Budget & Cost Reasonableness

Describe budget, staffing, and cost efficiency. Include projected cost per positive outcome.

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NEW PROJECT APPLICANT CHECKLIST (FY2025 CoC Competition)

St. Louis County Continuum of Care (MO-500)

✅ **1. Pre-Application Requirements**

- ☐ Read the **FY2025 NOFO** in full

- ☐ **Review the New Project Scoring Tool**

- ☐ Confirm the project is an eligible new project type:

    - PSH (for chronically homeless, elderly, or physically disabled)

    - Rapid Re-Housing

    - Coordinated Entry

    - Street Outreach

    - HMIS Expansion

    - DV Bonus (RRH or CE only)

- ☐ Verify organizational eligibility (nonprofit, faith-based, or public agency)

- ☐ Gather required documents (MOUs, audit, org chart, match documentation)

✅ **2. New Project Local Application**

- ☐ Complete the **New Project Application** in full

- ☐ Answer every narrative clearly and completely

- ☐ Ensure the project description matches an eligible HUD project type

- ☐ Describe the population to be served and local need

- ☐ Attach required documentation

- ☐ Ensure budget is allowable, reasonable, and internally consistent

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✅ **3. Required New Project Application Sections**

- ☐ CoC Participation

- ☐ Applicant Experience

- ☐ Behavioral Health / Substance Use Disorder Partnerships

- ☐ Required Service Participation Agreement (if applicable)

- ☐ Healthcare & Mainstream Linkages

- ☐ Law Enforcement Coordination

- ☐ Income & Employment Growth Strategy

- ☐ Exit Strategy Emphasizing Self-Sufficiency and Unsubsidized Permanent Housing

- ☐ Prioritization of High-Need Populations

- ☐ Safety Planning (for DV projects)

- ☐ Budget & Cost Reasonableness

- ☐ HMIS or Comparable Database Participation (for DV projects)

✅ **5. Attachments Checklist**

- ☐ MOUs with service partners

- ☐ Match documentation (if required)

- ☐ Certification for no racial preference/illegal discrimination/harm reduction

- ☐ Comparable database protocols (DV only)

⏰ **6. Deadlines**

- Local New Project Application**: December 12, 2025**

Submit completed application to

FY2025 NEW STREET OUTREACH PROJECT APPLICATION — NARRATIVE GUIDANCE

St. Clair County Continuum of Care (IL 508)

This guidance document explains what applicants should include in each narrative section of the **FY2025 New Street Outreach Application**. Each prompt aligns directly with the FY2025 NOFO and the local CoC scoring tools.

Applicants should respond **clearly, concisely, and thoroughly**, using project-specific details rather than general statements.

1. CoC Participation (Max 2 points)

In your narrative, describe:

Your organization's participation in the St. Louis County CoC, including:
- Attendance at CoC membership meetings
- Participation on CoC committees or working groups
- Involvement in PIT Count planning and/or field operations
- Any collaborative activity with other CoC partners that complements street outreach

2. Applicant Experience (Max 8 poins)

Describe the agency's experience specifically related to **street outreach**, including:
- Years conducting outreach
- Populations served (unsheltered adults, youth, medically fragile, behavioral health, etc.)
- Documented performance outcomes from outreach (housing placements, connections to services, crisis stabilization)
- Staff qualifications and outreach training
- Experience managing federal grants (if applicable)
- Evidence of fidelity to recognized outreach standards (assertive engagement, trauma-informed, etc.)

3. Leveraging Mainstream Resources (Max 15 points)

Describe your linkages and partnerships with mainstream systems, including:
- Healthcare (FQHCs, hospitals, behavioral health providers)
- Substance Use Disorder providers
- Income/benefits programs (SNAP, TANF, SSI/SSDI assistance, SOAR)
- Employment or workforce development partners
- Social service agencies and crisis teams
- Whether partnerships are informal or supported by MOUs
- How referrals and warm handoffs occur
- Evidence of coordinated workflows

4. Strategy to Serve People with Histories of Unsheltered Homelessness (Max 15 points)

Describe the project's approach to engaging individuals who are:
- Long-term unsheltered
- High-barrier or disengaged
- Experiencing severe behavioral health or SUD conditions
- Medically vulnerable
- Living in encampments

Include:
- Assertive engagement strategy
- Frequency and consistency of contacts
- Trauma-informed and culturally responsive practices
- Approach to encampments and inaccessible areas
- How staff build trust with individuals who decline services
- Data or examples demonstrating success using this approach

5. Effectiveness in Helping People Exit Unsheltered Homelessness (Max 10 points)

Describe the project's historical outcomes related to:
  - o Housing placement
  - o Shelter placement
  - o Treatment placement
- Any barriers that affected performance and how the project addressed them

6. Law Enforcement Coordination (Max 6 points)
Describe coordination with:
- Local law enforcement
- Fire/EMS
- Crisis response teams
- Community policing programs

Include:
- Formalized agreements (if applicable)
- Protocols for wellness checks, high-risk calls, or encampment safety
- How communication occurs
- Joint training, ride-alongs, co-response, or cross-training

7. Budget & Cost Reasonableness (Max 8 points)
Explain:
- Why is the budget appropriate for outreach services
- How staffing levels support the proposed coverage area
- How outreach costs (travel, supplies, staff time, benefits, admin) are justified
- How the agency ensures fiscal accountability
- Clarifications on any costs that could appear unusual

Street Outreach Application Template

Section 1 — CoC Participation

Describe how the outreach team participates in CoC committees and PIT.

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Section 2 — Applicant Experience

Describe past outreach experience, staff qualifications, and capacity.

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Section 3 — Leveraging Mainstream Resources

Describe MOUs, mainstream service partnerships, and coordinated workflows.

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Section 4 — Strategy for Serving People with Histories of Unsheltered Homelessness

Describe assertive engagement strategies.

Section 5 — Effectiveness in Exiting Unsheltered Homelessness

Describe historical outcomes and success rates.

Section 6 — Law Enforcement Coordination

Describe formal/informal relationships, protocols, and cross-training.

Section 7 — Budget & Cost Reasonableness

Describe staffing, cost efficiency, and budget alignment.

📌 A. GENERAL REQUIREMENTS

Required Attachments

- ☐ Complete Street Outreach Application Form
- ☐ Complete Project Budget + Budget Narrative
- ☐ Organizational Capacity Summary
- ☐ HMIS Alignment Confirmation (or comparable DB, for VSPs)
- ☐ MOUs or partnership documentation (optional but strengthens scoring)

📌 B. NARRATIVE CHECKLIST ALIGNED WITH SCORING CATEGORIES

1. CoC Participation (Max 2 Points)

Project narrative includes:

- ☐ Description of participation in CoC meetings
- ☐ Participation in CoC committees or workgroups
- ☐ Participation in PIT Count planning and/or field work
- ☐ Collaboration with other CoC partners that complements street outreach

2. Applicant Experience (Max 8 Points)

Project narrative includes:

- ☐ Description of agency's experience delivering street outreach
- ☐ Target populations previously served
- ☐ Documented project outcomes (housing, treatment, stabilization)
- ☐ Description of staffing model + qualifications
- ☐ Experience managing federal/state/local/private grants
- ☐ Evidence of ability to meet HUD requirements

3. Leveraging Mainstream Resources (Max 15 Points)

Project narrative includes:

- ☐ List of mainstream partners (healthcare, SUD, behavioral health, benefits)
- ☐ Description of workflows for linking clients to services
- ☐ Evidence of coordinated care practices
- ☐ At least two verifiable mainstream resource linkages
- ☐ ☐ MOUs or formal agreements referenced or attached (recommended)

4. Strategy to Serve People with Histories of Unsheltered Homelessness (Max 15 Points)

Project narrative includes:

- ☐ Description of outreach engagement model
- ☐ Strategies tailored to high-barrier or disengaged individuals
- ☐ Assertive engagement practices
- ☐ Trauma-informed and culturally responsive approaches
- ☐ Engagement in encampments or remote locations
- ☐ Data or evidence of success from previous outreach efforts

5. Effectiveness Helping People Exit Unsheltered Homelessness (Max 10 Points)

Project narrative includes:
- ☐ Historical performance data
- ☐ Exits to permanent housing
- ☐ Exits to shelter
- ☐ Exits to treatment or stabilization services
- ☐ Description of performance trends (improving/stable/mixed)
- ☐ Explanation of barriers and corrective actions (if needed)

6. Law Enforcement Coordination (Max 6 Points)
Project narrative includes:
- ☐ Description of coordination with law enforcement, sheriff, EMS, crisis teams
- ☐ Communication practices (routine or as-needed)
- ☐ Any co-response models, joint visits, or cross-training
- ☐ Any formal partnerships or outlined protocols
- ☐ Documentation of safety procedures

7. Budget & Cost Reasonableness (Max 8 Points)
Project narrative includes:
- ☐ Explanation of staffing levels and alignment with outreach scope
- ☐ Justification for travel, supplies, and operational costs
- ☐ Confirmation that costs are allowable under HUD guidelines
- ☐ Explanation of cost-effectiveness
- ☐ Clear, readable Budget Narrative
- ☐ Demonstration of fiscal oversight and accountability

📌 C. FINAL REVIEW
Before submitting, confirm:
- ☐ All narrative sections address the scoring prompts fully
- ☐ Quantitative performance data is included where applicable
- ☐ Budget and Budget Narrative match
- ☐ MOUs are attached (if applicable) — strongly improves scoring
- ☐ Application is internally reviewed for consistency and accuracy
- ☐ Submission is on time and consistent with CoC instructions